

TEAM LEADER - ACCESS

Location	Sydney Office
Employment Type	Full Time
Start Date	ASAP
Requirements	Must be an Australian Citizen, Permanent Resident or hold full working rights in Australia.

ABOUT PHILIP CHUN

Philip Chun is one of Australia's leading multidisciplinary building compliance consultancies, providing advice across building code, accessibility and essential services. Our national team works across a diverse range of sectors including commercial, residential, health, education and government projects, supporting clients from early design through to completion.

YOUR NEW OPPORTUNITY

We are seeking an experienced Team Leader - Access to lead and grow our accessibility capability across a diverse portfolio of projects.

Reporting to both the Access Director and the Sydney Director, you will be responsible for project delivery, team leadership and local team performance, while ensuring alignment with national access standards, strategy and technical direction.

This is a key leadership role that combines technical expertise, team development and commercial responsibility, with a strong focus on delivering practical and compliant outcomes for clients.

WHAT YOU'LL BRING

- Degree, diploma or equivalent in Occupational Therapy, Architecture, Interior Design, Building Design, Construction or similar.
- Diploma of Access Consulting.
- Accredited member with the Association of Consultants in Access Australia (ACAA).
- Strong knowledge of the Disability Discrimination Act, Building Code of Australia and relevant Australian Standards.
- Demonstrated experience leading projects and mentoring and managing staff.
- Strong commercial awareness, including experience managing project budgets and preparing fee proposals.
- Excellent communication skills, with the ability to influence, negotiate and build strong client relationships.
- Well-developed organisational and time management skills, with the ability to manage multiple priorities.
- A proactive and solutions-focused approach, with the ability to work both independently and collaboratively.
- Proficient in Microsoft Office and Bluebeam.

WHAT YOU'LL BE DOING

- Lead and manage the delivery of accessibility projects from design through to completion.
- Provide clear, practical advice on accessibility and compliance requirements to clients and project teams.
- Review building designs and documentation to ensure compliance with relevant legislation, standards and codes.
- Undertake site inspections and audits for new and existing buildings.
- Maintain consistency in the interpretation and application of accessibility requirements across the team.
- Manage project scope, timelines, resources and budgets to ensure successful delivery.
- Prepare and review fee proposals and oversee monthly invoicing in consultation with the Finance team.
- Build and maintain strong client relationships, acting as a trusted advisor.



- Lead, mentor and support Access Consultants and Cadets, contributing to their technical development.
- Work closely with internal teams to ensure effective resource planning and collaboration.
- Identify and support new business opportunities and contribute to the growth of the access consultancy offering.
- Represent Philip Chun at industry events and support broader marketing initiatives.

WHAT WE OFFER

- Opportunity to lead projects and influence the growth of our access consultancy team.
- Exposure to a diverse range of high-profile projects.
- Supportive and collaborative team environment.
- Ongoing professional development and clear career progression pathways.
- Access to a national network of technical specialists.
- Competitive salary based on experience
- Additional 3 days leave between Christmas and New Year

APPLICATION

Please submit a cover letter outlining your experience and CV to emily.raper@philipchun.com